**2024-2025**

***\*Effective February 1, 2024\****

**Venue Fees & Revenue Guarantees**

**Maison Lafitte**

**402 Lafitte St. Mandeville, LA 70448**

The information below outlines our pricing for venue rental and minimum requirements for catering.

*Special holiday rates are applicable, please inquire with your sales manager for additional details.*

9.2% tax and service charge are applicable to food and beverage selections.

| **Day Of The Week** | **Time Of Year** | **Venue Fee** | **Revenue Guarantee**  (Food and Beverage Minimum) |
| --- | --- | --- | --- |
| **Monday-Thursday**  (Events starting at/after 2pm) | **Year-Round** | $625 | $3,000 |
|  |  |  |  |
| **Daytime events-Ending by 2pm** | **Year-Round** | $500 | $2,000 |
|  |  |  |  |
| **Sunday**  (Starting after 2pm) | **Prime Season**  January-June  October-December | $1,875 | $6,000 |
|  |  |  |  |
| **Friday**  (Starting after 2pm) | **Prime Season**  January-June  October-December | $3,125 | $12,000 |
|  |  |  |  |
| **Saturday**  (Starting after 2pm) | **Prime Season**  January-June  October-December | $4,000 | $18,200 |
|  |  |  |  |
| **Sunday**  (Starting after 2pm) | **Off-Season**  July-September | $1,250 | $3,600 |
|  |  |  |  |
| **Friday**  (Starting after 2pm) | **Off-Season**  July-September | $1,875 | $6,000 |
|  |  |  |  |
| **Saturday**  (Starting after 2pm) | **Off-Season**  July-September | $3,750 | $14,400 |

| Ceremony Fee $750 |
| --- |
| We offer multiple locations on property for you to choose from to make your ceremony unique! |

**Commonly Asked Questions**

**Q: What can I expect from the Ceremony?**

**A:** We do not host ceremony-only, but you can book a reception with no ceremony.

You will be allowed a rehearsal time of 30 minutes prior to your event date. This will be scheduled with your sales manager 60 days before your event. **You must contact us to schedule this!**

We allow a 30-minute window prior to the start time of your ceremony for guests to arrive and get seated. The ceremony itself is 30-minutes. Make sure to check the sun set time and discuss lighting with your professional photographer to decide the perfect timing for your event.

**We provide 200 gold Chiavari chairs within the venue fees, 100 of which are used for reception seating. If you only want 100 ceremony chairs and 100 reception chairs, you can use what Maison Lafitte provides and we will set these up for your event. The 100 ceremony chairs equal approximately 8 rows of 6 chairs on each side. We do not move or relocate chairs for reuse. If you need any additional chairs for ceremony or reception you are required to bring them in or rent them, and all vendor guidelines/requirements will apply.**

*Example: Sun sets at 6:30pm*

5:00pm – Guests’ arrival

5:30pm – Ceremony start time

(ceremony start time is the time that would go on your invitation NOT the guests arrival time)

6:00-9:00pm – Reception

**Q. Where can I have my Ceremony?**

**A.**

Front of the House

In Front of outdoor Fireplace

Gazebo (Smaller ceremony)

Under the Pavilion

($500 flip fee required if you choose to have your ceremony under the pavilion)

**Q. What is the Rain Plan?**

**A.** We have rain plans in place which are detailed in our Venue and Catering Questionnaire.

Any vendors affected by the flip, such as a florist who may need to set arrangements post-flip must be notified in advance and prepared to participate in the flip if necessary.

**Q: What can I expect from the Reception?**

**A:** The reception is a standard 3-hour event. We do require all food and beverage catering to go through Maison Lafitte which is located on the food and beverage package pricing section of our website.

Maison Lafitte provides furniture, tables, chairs, linens, catering equipment, etc. for your event and is detailed in the Furniture/Floorplans section of the website.

**We allow a 3-hour window prior to the event for set-up, deliveries, and vendors and a 1-hour breakdown time after the event for removal of all items, décor, etc.** Please refer to our vendor section in the welcome packet for a detailed description of vendor guidelines/requirements.

You can add one extra hour to your event.

**You must assign a friend or family member or hire a professional coordinator to conduct your day-of event details and timeline outside of what Maison Lafitte handles which is detailed in our Welcome Packet.**

**Q: What is a Revenue Guarantee?**

**A:** This is the minimum amount of food and beverage catering that must be spent on your event. This is the amount that will go on your contract along with the venue and ceremony fee, if applicable. The amount on the contract is the total of venue/ceremony fee, minimum revenue guarantee, service charge and tax. We do not tax the service charge. This total amount will change based on your final food and beverage selections and final head count. If you do not reach the minimum, the difference not spent will roll into the venue fee.

**Q: What is Service Charge?**

**A:** The service charge is a standard 20% fee charged on venue, food, and beverages. This fee is not a gratuity or tip. It is a fee which we use to pay our staff higher hourly wages or set rates, depending on the position and time with the company. Additional tips and gratuities are optional, not required.

Plated events are subject to different service charges which are detailed in your menu and beverage packages.

**Q. How many guests can Maison Lafitte accommodate?**

We can host events for 35 – 400 guests. Our suggested floor plans and list of included furniture are helpful tools to use if you are planning a larger event and may need supplemental items such as extra tables, chairs, linens, or a tent for the side yard. We encourage you to dream up a space that best suits your event goals and needs.

**Q. Is there a Mandeville Noise Ordinance?**

**The City of Mandeville has the following noise ordinances in place:**

**Outdoor Operations can go until 12am on Fridays, Saturdays, and holidays.**

**Outdoor amplification / music is permitted until 10pm only.**

**Indoor amplification / music is permitted until 12am.**

**Maison Lafitte is not responsible for any consequences that may occur if the client chooses to disregard the ordinances and will not issue any reimbursements or compensations*.***